Shifting of registered office from one state to another

This is governed by the provisions of Sections 12, 13(1) and 13(4) of the Companies Act, 2013and Rule 30 of Companies Incorporation (Second) Amendment Rules, 2017

Issue notice calling Board Meeting Conduct Board meeting for MOA alteration and EGM calling Conduct EGM and pass Special Resolution File MGT-14 within 30 days of passing special resolution Application to ROC & RD in Form GNL-1 and INC-23

Declaration from Directors in affadavit form (in relation tono pending enqury, notax due, compliance etc.)

respectively

Prepare list of creditors and debenture holders (not more than 30 dyas before the filing of application) send individual notice, and get NOC



Publish newspapre notice not more than 30 dyas before filing application in form INC-23

ROC filing within 60 days of receipt of Order in form INC-28



Call Board meeting for passing resolution for situation of registered office



File INC-22 within 30 days